

Check List For Inventory Of Hospital Practices

I. Medical Staff

Are there Negro physicians on staff? Attending? Clinic? Courtesy? Consulting? Interne? Resident? Staff rank?

To what extent are members of other "minority groups" represented on the medical staff?

II. Nursing Staff

Does the hospital employ Negro R.N.'s? Practical Nurses? Staff rank? If a nurse training school, are there: Negro trainees? Instructors?

III. Other Employees

Are there Negro employees of the hospital? Their occupational classifications?

Are promotions of employees on a merit basis and without regard to race?

IV. Admission of Patients

Is racial identity of patient applicant known prior to admission and/or room assignment? Do most physicians on the staff request beds for Negroes, or do just a few physicians request beds for these patients?

Approximately how many Negro patients were admitted to the hospital in 1960? What complaints are on record against the hospital? What was disposition of the complaints?

V. Other Information

What has been the trend in births and deaths by race in the hospital and in the community of the hospital? Trend in population by race in the community (per cent change 1950 - 1960)?

Does the hospital have a written nondiscriminatory policy that is interpreted to all employees and staff and posted in the emergency room? Is the Anti-Discrimination Amendment to the Hospital Ordinance posted in the emergency room?

VI. Possible Sources of Information to be Checked

- A. Board of Health nurses and physicians assigned to inspect hospitals
- B. Various employees of hospital known to Commission
- C. Other agencies such as: Illinois Commission on Human Relations, Illinois Nurses Association, etc.
- D. Board members of hospitals known to the Commission
- E. Hospital files of Commission on Human Relations
- F. Physicians on staff of hospital
- G. Government medical reports

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