Reproduction Request for Manuscripts
(Please print or type contact information)

Name_____________________________________

Email_____________________________________

Phone_____________________________________

NOTICE: WARNING
CONCERNING COPYRIGHT

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of the copyright law.

Please make reproductions of the material listed below. It is understood that these reproductions are not to be used for any purpose other than private study, scholarship or research. I take full responsibility for any infringement of copyright.

Signed ___________________________ Date ___________________________

(To be completed by Library staff)

Exposures_____________________

List items for duplication below. Also, use back if necessary. Complete additional forms for different collections.

CALL NUMBER:  COLLECTION NAME:

<table>
<thead>
<tr>
<th>Container #</th>
<th>Folder Number or Title</th>
<th>Item Description</th>
</tr>
</thead>
</table>